

USNLCC HONOR GUARD AT ROTARY CLUB OF FLORIDA, BRANDON, FLORIDA

WELCOME ABOARD LETTER

COTC LTJG JESSICA GASKIN

Rotary's Camp Florida

1915 Camp Florida Rd, Brandon, Fl. 33510

Email: JESS315531@GMAIL.COM/ JCGASKIN@CVTY.COM

Website: <http://usnsccregion06-1training.webs.com/>

Phone: 352-424-0292

BASIC INFORMATION

WELCOME ABOARD!

- A. Check-in will begin at 1300 (1pm) IN DRESS WHITES Sunday, 15 July 2018 all Cadets must arrive to the training no later than 1400 (2pm).**

TRANSPORTATION (FLIGHTS)

- A. All flights should be purchased to fly into **TAMPA INTERNATIONAL AIRPORT**. If flights to TIA are not an option, contact LTJG Jessica Ritchie (352-424-0292) **BEFORE PURCHASING TICKETS** to discuss other options. If you have any other special problems call me before buying tickets.
- B. All flights should be scheduled to arrive on 15 July 2018 by Noon AND YOU MUST ARRIVE IN PT GEAR/ Civilian. YOU MUST NOT FLY IN WORKING UNIFORM (BDU/ NWU)**
- C. Email flight itineraries to: jess315531@gmail.com or jcgaskin@cvty.com ASAP.
- D. Along with flight itineraries we need the cadet's cell phone number that he/she will be utilizing throughout this trip along with the primary emergency contact number.
- E. Ground transportation from and to the airport has been arranged.
- F. ***NOTE: The training facility is 45 minutes away from Tampa International Airport and typical taxi cost is \$50.00 one way. And we don't want cadets using taxi/ uber or any other type of service.***
- G. All return flights should depart no earlier than 1500 (3pm) 21 July 2018**
- H. For any last minute difficulties such as flight changes, call me 352-424-0292.

TRANSPORTATION (PERSONAL VEHICLE)

- A. For those Cadets with their own method of transportation the following is a link to the location via Google Maps:
- B. <https://www.google.com/maps/dir//rotary+club+of+Florida,+Brandon+address/@27.9468211,-82.3862757,12z/data=!3m1!4b1!4m8!4m7!1m0!1m5!1m1!1s0x88c2ce89b00b17bb:0x24cee29452816e91!2m2!1d-82.3162354!2d27.9468388>**
Cadets should arrive at 1300 (1pm) 15 July 2018 and must be on campus by 1400 (3pm).
- C. Cadets who traveled by personal means will be released by 1300 (1pm) on 21 July 2018.**

OTHER INFORMATION

- A. Training will officially start at **1500 (3PM) SUNDAY 15 July 2018** and will conclude by graduation at approximately **1000 (10AM) on Saturday, 21 July 2018**.
- B. If you are currently taking any prescription medication, be sure to bring enough to last for the entirety of the training.**

ORDERS

- A. Request for orders will be submitted through your unit chain of command via Magellan. In order for the Training COTC to accept your order request the following must be mailed to **the address on the invoice**.
 - a. PayPal is accepted this year and is on our website!!! Cashier's Check or Money Order made out to: USNSCC for your deposit.
 - b. UPLOAD TO MAGELLAN: NSCTNG001 Request for Training Authority (Request for orders).
 - c. UPLOAD TO MAGELLAN: NSCADM009 Report of Medical History Supplemental form listing any special medical needs, drug allergies, food allergies, Epi-pens, special diets, list recent illness or injuries that restrict your activity.

Please sign Rules/ Regs and upload to Magellan, too. Please let us know if you cannot find this form with the other forms on our FB page or on our website: <http://usnsccregion06-1training.webs.com/>

On behalf of the staff of USNSCC Region 06-1, BRANDON, FLORIDA, we would like to thank you in advance for joining us this year. We are looking forward to meeting each and every one of you.

R/
LTJG Jessica C. Ritchie

USNLCC LEAGUE HONOR GUARD TRAINING

RULES AND REGULATIONS

- Smoking, consumption of alcohol or drug use: Expressly forbidden for ALL cadet personnel. Possession of, use of any of the above will result in immediate termination of training and you will return home at your parents'/ guardians' expense. Officers/ Instructors will NOT engage in smoking or drinking in the presence of cadets.
- Weapons: Do NOT bring any knives or other weapons to training. Either and/or both will be confiscated and NOT RETURNED. Possession of, or use of any of the above will result in immediate termination of training and you will return home at your parents'/ guardians' expense.
- Inappropriate Behavior: Any Leaguer displaying inappropriate behavior will be counseled. Depending on the severity you will be returned home at the parents'/guardians' expense. The following violations will result in immediate separation from training with recommendation for further action, to include removal from the NLCC, forwarded to the member's home unit:
 - Destruction of property/ USNSCC property or damage to host property
 - Theft (even if in a joking manner)
 - Assault and battery of ANY nature
 - Making physical threats of ANY nature
 - Sexual misconduct
 - Sexual harassment
 - Flagrant disregard for safety policies/ procedures
 - Violation of the Honor Code (Cheating)
- Lacking of Training Motivation: Any lack of motivation will result in counseling first and possible return home at parents'/ guardians' expense. Lack of training motivation is defined as failure to participate in training activities and classes and/or sleeping during training activities and classes.
- Equal Opportunity, Discrimination and Sexual Harassment: No preference will be given towards anyone regardless of color, creed, religious preference, gender or race. The Command staff and other guest instructors/ trainees will treat all cadets equally. You will be expected to treat others the same.
- Cell phones: If you bring a cell phone to training, you MUST turn it in at check-in. It will be given nightly for a 15 minute span to call home 3 times during the week.
- Officers: You will be interacting very closely with ranking personnel. All Officers are senior to you. Proper respect will be rendered at all times. You will be learning rank recognition during your training. Please review what you have already learned prior to training.
- Enjoy your training and have fun!!!

ADULT T-SHIRT SIZE XS S M L [Upload to Magellan](#)

*****ADDITIONAL COSTS FOR T-SHIRTS THIS YEAR IS \$10. MUST BE PAID SEPARATELY FROM TRAINING DEPOSIT. *****

I certify that I have read and understood the above regulations.

USNLCC Cadet Signature

Date

USNLCC Parent/ Guardian Signature

Date

USNLCC Cadet PRINTED Name

Cadet Unit name/ Region

NLCC Sea Bag List

Name:			Unit:		
	# Req	Verify		# Req	Verify
Uniform Items			Personal & Hygiene Items		
Belt, Black	1		Anti-fungal Foot Powder/Crème	1	
Salt/Pepper Dress uniform	1		Bug Repellent - NO SPRAY CANS	1	
Buckle, Silver	1		Deodorant - NO SPRAY CANS	1	
Cover, NWU/BDU	1		Hairbrush and/or Comb	1	
Hat, White	1		Sewing Kit	1	
Service Dress White (Staff Cadets only)	1		Shaving gel (If warranted. Mostly for SC)	1	
Neckerchief	1		3 ct. Package of disposable razors (SC)	1	
Clear poncho	1		Shoe Shine Kit	1	
Shirt/blouse, NWU/BDU-unit issued	2 to 3		Bodywash	1	
T-shirt (color depending on issued uniform)	8		Shampoo/Conditioner	1	
Boots-black leather (if issued NWU/BDU's)	1		Sunscreen (SPF 30 provided by training)	1	
Shoes, Black Leather	1		Talcum or Baby Powder (travel size only)	1	
Shoes, Shower	1		Toothpaste and Toothbrush	1	
Shoes, Athletic (color not important)	2		Contact lens solution (if needed)	1	
Shorts, Athletic (Black or Dark Blue)	5		Eye Glasses (if needed)	1	
Socks, Black	8		White Bath Towels	2	
Socks, White, Athletic crew	6 pair		White Wash Cloths	2	
Swimsuit, Dark Color (no Speedo's) Female One piece	1		Mesh laundry bag with cord (Laudry soap no	1	
Trousers NWU/BDU-unit issued	2 to 3		Supplies		
Salt/Pepper Dress uniform Ribbons and nameplate	1		Ball Point Pens (Black Ink)	2	
T-Shirts, Yellow, Crew Neck	6		Canvas or Leather Work Gloves (pair)	1	
Undershorts, White, Cotton or briefs	2		Flashlight with Second Set of Batteries	1	
Undershorts, Cotton or briefs	8		USNSCC/ USNLCC ID CARD	1	
Bra (females only) skin tone/white	6		Paper, Envelopes & Stamps		
Personal Hygeine as needed			Sea Bag or soft luggage	1	
Digital Sports Watch, Black (Mandatory for all Staff Cadets)	1		Composition Notebook	1	
			Garment Bag (with 2 hangers)	1	
Cadets will need 2-3 working uniforms which may be a combination of NWU and BDU depending on what is issued.					
No patent leather shoes, corframs, or boondockers- NO DISCUSSION!					
Athletic shoes should be of the type used for running and general calisthenics.					
NSCC/NLCC flashes on all outer garments (excluding poncho)					
Cadet's last name must be over right shirt pocket on NWU/BDU shirts/blouse & on right hip pocket of NWU/BDU trousers.					
All items will be marked with Cadet's last name & last 4 digits of SSN# on manufacturer's label.					
Cadets may wear all ribbons earned and rank insignia.					
Cadets are reminded NOT to bring candy, gum, magazines, weapons or other contraband items.					
No Cell Phones or any other electronic devices. Cadets flying in can turn in their phones at check in. They will be returned after graduation.					